

4 Marlow Road Kenilworth 7708 Cape Town South Africa Telephone: (021) 797 9728

Telephone: (021) 797 9728 E-mail: info@michaeloak.org.za

SCHOOL FEES 2022 (Revised 21.01.22)

PAYABLE MONTHLY & IN ADVANCE. EFFECTIVE FROM JAN 2022 - DEC 2022

Class	Monthly Base Fee	Monthly Fee including Sundries	
PG / KG	R 3 902.85	R 3 926.00	
Class 1	R 4 727.10	R 4 989.00	
Class 2	R 4 727.10	R 5 141.00	
Class 3	R 4 727.10	R 5 060.00	
Class 4	R 4 967.87	R 5 303.00	
Class 5	R 4 967.87	R 5 303.00	
Class 6	R 4 967.87	R 5 303.00	
Class 7	R 4 967.87	R 5 306.00	
Class 8	R 6 072.57	R 6 543.00	
Class 9	R 6 072.57	R 6 640.00	
Class 10	R 6 072.57	R 6 566.00	
Class 11	R 6 196.05	R 6 700.00	
Class 12	R 6 196.05	R 6 466.00	
Class 13	R 6 196.05	R 6 466.00	

The total monthly fee includes a <u>monthly sundry charge</u>, tailored for each class. The sundry charge includes the following:

- Accident insurance
- School photograph
- Textbook rentals
- Compulsory sport (Primary & High School)
- General stationery (Primary & High School)
- Chair-bag and crayons (Class 1)
- Craft materials (High School)
- Outings (Kindergarten, Primary & High School)
- Maynardville visit (High School)
- Class camps budgeted to a set amount (Classes 3 to 11)
- Coming of Age camp (Class 10)
- Extra Lesson Testing (Class 2)

Please note that sundry charges are not refundable.

Building Levy: The 1st child in each family will be charged a Building Levy of R 300.00, with a charge of R 150.00 for the 2nd and subsequent children.

Security Levy: Each family will be charged a Security Levy of R 70.00 per month, which will be included on the statement of the oldest child.

Extra Sport: R 300.00 per term Piano: R 650.00 per month

NOTES

- Annual payment rebate: A 3% rebate will be granted when the base fees for the year are paid in full by 31 January 2022. No rebate is offered on other charges, such as sundries, levies, extra sport, stationery etc.
- **Monthly due date:** Monthly fees are payable by the 10th of each month. Late payment incurs an Administration fee of R 170.00.
- Reference: Please make sure to use your child's account number as a reference to make sure payments are allocated correctly.
- Leave of absence: The school requires payment of full fees during any leave of absence.
- **Sibling rebate:** A 5% rebate for siblings will be applied for the 2nd and subsequent children. There is no need to apply for this.
- Piano: Children taking piano lessons will have payments made to the school allocated first against school fees and then for piano lessons. Should school fees not be up-to-date, the piano teacher will be informed and piano lessons discontinued.
- Class camps: Provision has been made for one class camp for Classes 3 to 11. Should camp expenses exceed budgeted amount, charges may be added to school fees, or parents will fundraise for the extra amount required.
- Stationery: Class-specific stationery or materials not covered under the monthly sundry general stationery charge will be billed as an extra charge.
- Non-payment procedure:
 - 1. After one month of non-payment, the school's Bookkeeper will contact the parents or legal guardian to organise a payment plan to cover any outstanding amount as well as future payments. (30 days)
 - 2. If no agreement for payment is reached, or if the agreement is broken, then the Trustees' Debtors Group will contact the parents or legal guardian to arrange a revised payment plan. (60 days)
 - 3. Should the agreement reached in (2) above be breached, then the Bursar prepares a letter (sent by registered mail and email) notifying the parents or legal guardian that the learner will be excluded at the end of the following term and any outstanding fees will be handed over for collection. (90 days)

AFTERCARE

Monthly Afternoon Care Fees (Kindergarten & Primary School)	5 days/week	4 days/week	3 days/week	2 days/week	1 day/week
FULL DAY: Anytime longer than 150 minutes	R 1 213.00	R 1 103.00	R 882.00	R 662.00	R 389.00
HALF DAY: Anytime up to 150 minutes	R 772.00	R 715.00	R 662.00	R 500.00	R 263.00

Casual charges: R 60.00 per hour and calculated proportionately thereafter.

Siblings waiting for other siblings for a maximum of 60 minutes: R190.00/month

Aftercare fees: Are charged to the child's statement monthly in arrears.

Changes: Any changes to arrangements on the initial application form must be made in writing to the Aftercare supervisor and will require two weeks' notice.

Non-payment: Should school fees not be up-to-date, children will not be allowed to attend aftercare sessions.