



EDUCATION FOUNDED ON THE PRINCIPLES OF RUDOLF STEINER

MICHAEL OAK WALDORF SCHOOL

4 MARLOW ROAD, KENILWORTH 7708, CAPE TOWN, SOUTH AFRICA

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APPLICATIONS TO MICHAEL OAK

If you would like your child to attend Michael Oak, these are our application requirements:

- a) Complete both sides of the general application form, answer all the questions and make sure that the form is signed.
- b) An application administration fee of R300 must accompany the application – please note that this fee is not refundable.
- c) For applications for primary, middle and high school, a **copy** of your child's most recent report must accompany the application (not originals please).
- d) A copy of your child's birth certificate must be included.
- e) There is an extra application form for the high school, for completion by both parents and pupils. There is also a section to be completed by the current teacher, to be sent to us direct.
- f) Copies of any medical, psychological or therapists' reports and/or assessments, if there are any, must be sent.
- g) A letter of motivation from you, giving your reasons for applying to send your child to Michael Oak, and giving a picture of your child's strengths and weaknesses.

The next steps are:

- When there is the possibility of a place in the class, the teacher will review the applications on the waiting list with the Faculty, before authorising an interview with your child and you (we do not interview if the class is full, but will keep your application on our waiting list for the year).
- A credit check will be made.
- A screening by our remedial teacher may be requested for primary school children, and is required for children going into Class 1.
- Acceptance is not guaranteed. Subsequent to the interview, the application will be reviewed by the faculty meeting, taking into account the needs of the class as a whole, as well as the needs of the applying child, before making a decision on acceptance. The application may even be referred to the College of Teachers in need.
- There will be a short financial interview with the Bursar.
- You will be notified in writing if your child has been accepted.
- On acceptance, a non-refundable placement fee of R2250 is payable in order to secure the place, and you will need to sign an Acceptance of Place agreement.

For any further information please contact Lesley Swart, the enrolment secretary, every weekday between 8h00 and 15h00 except Tuesday, when she is only available until 12h00, or email lswart@michaeloak.org.za